

**Communication skills** - Excellent communication skills are actively sought by employers and interviewers when seeking the ideal candidate. Verbal and/or written communication skills are in high demand and you must be able to prove that you can communicate and work alongside others in an productive manner.

In the new world of work, security lies not in employment, but in employability.

**Honesty and integrity** – Again are highly valued by would be employers.

**Teamwork skills** - These are another important asset you must have, preferably you will have backed up any claims you make regarding teamwork in your CV with evidence presented during the interview showing and confirming previous experiences you have had with teamwork skills.

**Interpersonal skills** - You must be able to prove your interpersonal skills to the interviewer or employer during the interview, skills such as working alongside others, being able to evaluate and accept responsibility, make team work more efficient and identifying methods used when dealing with conflicts.

**Strong work ethic** - you must be able to prove that you are willing to go beyond the call of duty for your employer and that you are willing to give 100% commitment to the company and the job.

**Motivation and initiative** - You should give examples during your interview to demonstrate that you are willing to show initiative and can show motivation when left to your own devices.

**Flexibility and adaptable** - Give examples from previous positions that show your adaptability to situations that can arise and that show you are able to be flexible and not stuck in a rut.

**Analytical skills** - try to give examples showing off your analytical skills backing up claims with evidence from previous work during the interview, employers and recruiters look for ways that you have been able to analyse and clearly identify problems.

**Computer skills** - With today's modern technology focusing on the use of computers excellent computer skills and understanding of various types of software are essential, try to prove you are literate in the use of computers and software in your resume or portfolio.

**Organisational skills** - You will have to prove that you are able to organise in a quick and clear manner and show that you are not afraid to take charge of a situation and find a solution. This again can be shown in your CV with examples from previous jobs.