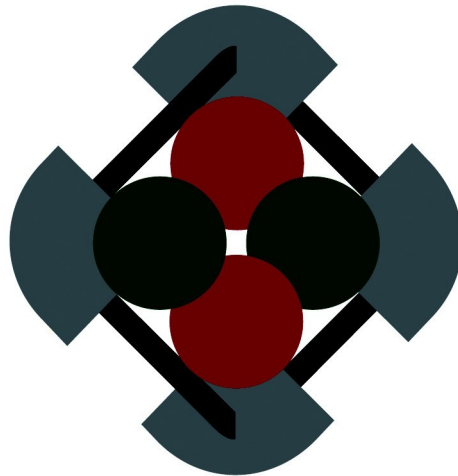


# SCHEME OF WORK:

Leaving Certificate Applied – Vocational  
Preparation & Guidance



**All Specific Learning Outcomes are clearly embedded in the digital workbooks supplied to the students at the outset of each session.**

The pedagogical philosophy behind the use of digital books is founded on current research into how students learn best. This points to the centrality of creating motivating contexts, where students are engaged as active participants in their own learning; encouraged to become autonomous, innovative and creative thinkers; are confident in their abilities and, most importantly, enjoy learning. Prioritising participation promotes students' self-esteem; social competence; resilience and overall learning and development. Higher-order thinking skills and engagement are enhanced when students are encouraged to verbalise, explain and justify their observations. Critically the curriculum becomes more responsive to the diversity of learners and this approach reduces student disengagement.



## **COURSE RATIONALE**

This course offers students a range of learning experiences that will enhance both their vocational development and their understanding of the world of work. It aims to develop important workplace skills such as planning, communication and teamwork. The course also seeks to ensure that learning opportunities derived from practical experiences such as work experience are maximised. The guidance component of this course will help the students to develop an awareness of their personal strengths and interests in relation to the world of work.

## **THE EIGHT MODULES ARE:**

Module 1: Guidance

Module 2: Jobsearch

Module 3: Work Experience 1

Module 4: Work Experience 2, 3 and 4

Module 5: Enterprise 2

Module 6: Work and Living

## Breakdown of Credits for LCA

### Year 1 & Year 2

#### Year 1

Module Credits <b>Session 1</b>	Total of 4 credits
<b>Work Experience 1 (2)</b>	
<b>Job Search (2)</b>	
Voc. Prep Task <b>(C.I.)</b>	Total of 10 credits
Module Credits <b>Session 2</b>	Total of 4 credits
<b>Enterprise 2 (2)</b>	
<b>Work Experience 2,3 and 4 (2)</b>	
<b>Total credits for year 1</b>	<b>18</b>

#### Year 2

Module Credits <b>Session 3</b>	Total of 4 credits
<b>Working &amp; Living (2)</b>	
<b>Work Experience 2,3 and 4</b>	
Module Credits <b>Session 4</b>	Total of 4 credits
<b>Guidance (2)</b>	
<b>Work Experience 2,3 and 4</b>	
<b>Total credits for year 2</b>	<b>8</b>

#### Summary of Assessment

Satisfactory Completion of modules + 90% attendance	16 credits
1 student tasks(Career Investigation) @ 10 credits	10 credits
<b>Total credits achievable over 2 years</b>	<b>26 credits</b>

#### LCA Certification

##### Certification awarded at 3 levels

Pass	120-139 credits	60-69%
Merit	140-169 credits	70-84%
Distinction	170-200 credits	85-100%

Students who acquire **less than 120 credits** or who leave the programme early will receive a **“Record of Experience”**

## A Brief Overview of Modules

### **GUIDANCE**

This module, to be delivered by a qualified guidance counsellor, is designed to facilitate the student's vocational development. The students are helped to develop an awareness of their interests, aptitudes and skills with regard to work; to investigate a range of career, education and training opportunities and to devise a personal career action plan.

### **JOBSEARCH**

In this module the students investigate both the places where jobs are advertised and how they are advertised. They also examine job application procedures with a view to developing the skills required to complete job application forms correctly and to prepare properly for an interview.

### **WORK EXPERIENCE**

During the course of this module students prepare and plan for a work experience placement; experience work in a specific workplace for a number of days; reflect on their learning from that experience.

### **WORK EXPERIENCE 2,3, 4**

In each of these modules the knowledge, understanding and skills developed in the previous Work Experience modules are extended. The objective is to allow the students to sample a variety of career options so that they will make more informed career decisions.

### **ENTERPRISE 2**

In this module the students apply entrepreneurial skills to a totally different type of enterprise activity than that in Enterprise 1. The focus is on organisation and planning rather than the generation of profit.

### **WORK AND LIVING**

This module examines the place of work in everyday life. It also examines important work related issues such as equality, industrial relations and lifelong learning. The changing nature of employment and other work related issues are compared to more traditional work related practices and attitudes.

The Enterprise 2 Module may be replaced with the Career Investigation.